

**LONGFELLOW INDEPENDENT PARENT TEACHER ORGANIZATION (PTO)**  
**PTO Meeting – Agenda – Zoom Meeting (Remote)**  
**Thursday, November 5, 7pm-8pm**

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**Board Members**

Emilie Gordon, President; Alison Lally, Vice President; Jen Lasek, Treasurer; (Open), Secretary

**Call to Order**

**President's Report: Emilie Gordon**

- Call to order

**Secretary's Report: Emilie Gordon**

- Present minutes from October meeting
- Motion and vote on October Meeting Minutes
  - Motion: Alison Lally
  - Motion Approved: Ellyn Burnett

**Treasurer's Report: Jen Lasek**

- **October Finance Update -**
- Income
  - Membership \$100
  - Spiritwear \$483
- Expense/Education Gifts
  - Teacher Supply Reimbursement - \$300
  - Teacher Spiritwear - \$56
  - 5th Grade Longhorn Masks - \$250
  - Halloween Parties - \$169
  - Breakout EDU Renewal - \$50
- Motion to Approve Report
  - Motion: Lauren Wampler
  - Motion Approved: Kirsten Ludwig

**Old Business:**

- Summary of PTO activities YTD
- Book Fair Prizes
- Yearbook Chair - login information is available and designs can start ASAP.

**New Business/Open Forum**

- Bingo/Other Family Fun Events
  - Game Show Night
  - Beer Tasting from Liquid Love
  - Virtual Paint Night - Ladies night out or Parent Daughter (Bottle& Bottega)
  - Craft & Bake - Woodcrafters Holiday Kit and Sweet T's Cookie Decorating (kind of like craft fair & bake sale) - Raj - dunkin donuts, donut kits
  - Thoughts on Virtual Auction like we had on Bingo Night in conjunction with one of the events above
- Pampered Chef Fundraiser?
  - Jennifer Iatorno spoke on how this fundraiser would work and we will try to get it up and running in November.
- Kindness Bathroom Decals

- Kindness committee sent images of what the decals that would go in the bathroom's would look like
  - Motion - Lauren Wampler
  - Motion approved: Kirsten Ludwig
- Positive Messages/Kindness Reminder decals on stalls and mirrors
- Cost approximately \$500
- Would be donated to the school through our "educational gifts" fund by the PTO
- Motion to Approve
- Purchase of a Longhorn Mascot Costume
  - Cost approximately \$400 - \$500 & purchase a large spirit wear shirt.
  - Mascot Naming Contest? **Lucky the Longhorn**



### Vice President's Report: Alison Lally

Committee Report Updates		
After School Enrichment Programs - NA	Holiday Bake Shop - N/A 2020	Spirit Wear
All-School Lunch (March)	Holiday Pop Up ( <i>Craft Fair</i> ) - N/A 2020	Square One Art
Assembly - (On Hold unless Virtual Requested by Teachers)	Team KIND	Teacher Conf. Dinners/Apprec Week
Bingo Night - Need Chair and potential alternative ideas	Membership - Dues Open, trickling in	Winter/Spring Fundriaser
Birthday Book Club - Up and Running!	Movie Night - on hold	Yearbook - Need Chair for Design - School Pics changed to 10/23
Book Fair - will be virtual for fall (still do spirit week)	Music Shows: Ice Cream Social - on hold	
Box Tops - Download App!!	Restaurant (Eat & Earn) - Full Year Schedule done	
Family Fun Nights - ideas?	Room Parent Coordinator - Virtual Halloween Party? Outdoor lunchtime fitness walk?	
Fifth Grade Luncheon - Multiple groups brainstorming ideas.	School Supply Kits	

### Principal Report: Michelle Friedman

**The building put together a list of each individual school and their numbers with COVID cases. She believes that we will most likely have to have an adaptive pause by Thanksgiving or Christmas.**

**Motion to adjourn: Ellyn Burnette**

**Motion Approved: Kirsten Ludwig**

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**Upcoming Dates:**

- November 5th - Last Day of Square 1 Art Submissions
- November 12th - Board of Education Meeting
- November 13th - No School (Remote Learning Planning Day)
- November 16th - Panera Eat & Earn (Deerfield Parkway Location in BG)
- December 3rd - Next PTO Meeting
- December 11th - ½ Day School