

#### Board Members

Emilie Gordon, President; Alison Lally, Vice President; Jen Lasek, Treasurer; (Open), Secretary

#### Call to Order

##### President's Report: Emilie Gordon

- Call to order - Welcome to the 20/21 School Year

##### Secretary's Report: Emilie Gorodn

- Present minutes from May Meeting Minutes
- Report on correspondence - Teacher Lunch Emails (see below)
- Motion and vote on May Meeting Minutes
  - **Motion: Dara H, Second: Adam Moodhe, Motion Passed**

##### Treasurer's Report: Jen Lasek

- Present final income/expense report from the 19/20 School Year.
  - 2019 beginning checking balance was \$49K
  - 2020 beginning checking balance is \$56K
  - Closed out year \$7K ahead of budget after educational gifts (Due to Covid Pandemic and the abrupt end to in-person school and the ability to hold in person events. We would have incurred more expenses in a typical school year)
  - Audit Completed by new Board Members at July Exec Board Meeting
  - Motion to Approve: Final 20/21 Report
    - **Motion: Alison Lally, Second: Adam Moodhe, Motion Passed**
- **Proposed Budget for 20/21 School Year** - Expense and offsetting income set to \$13,000
  - Reducing Income and Expense targets by \$8600 compared to last year (Due to remote learning and inability to hold large in-person events)
  - Programs Removed include
    - Craft Fair and Bake Sale
    - Family Night Out
    - Got2Run
    - Music Show
    - Parent Child Activities
    - Yankee Candle
  - Programs with reduced budgets
    - Bingo
    - Book Fair - reduced by half \$1500
    - Boxtops
    - Movie Night - reduced by \$2200, small hope for a final movie night
    - School Supply Kits
    - Spirit Wear
  - Budget added for new fundraisers this year
  - Motion to Approve 20/21 Budget
    - **Motion: Maria Conlon, Second: Adam Moodhe, Motion Passed**
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**LONGFELLOW INDEPENDENT PARENT TEACHER ORGANIZATION (PTO)**  
**PTO Meeting – Agenda – Zoom Meeting (Remote)**  
**Thursday, September 3, 7pm-8pm**



**Old Business:**

- Looking for secretary for Exec Board - help with creative ideas as exec and general meetings. Take and post minutes from each monthly meeting.
- Renewed Tax Exemption
- Yearbook home delivery went pretty well
- Open Committee Sign Up
- Lunch Provided for teachers 1st week

**New Business/Open Forum**

- Renewals
  - Renew Website Domain - Wix (\$200)
  - Renew Insurance Policy - AIM (\$525)
  - Renew Membership Toolkit - (\$500)
- Motion to Renew the above
  - **Motion: Carrie Moshier, Second: Amanda Lavino, Motion Passed**
- Educational Gift Needs of the School

**Vice President's Report: Alison Lally**

Committee Report Updates		
After School Enrichment Programs - NA	Holiday Bake Shop - N/A 2020	Spirit Wear
All-School Lunch (March)	Holiday Pop Up (Craft Fair) - N/A 2020	Square One Art
Assembly - (On Hold unless Virtual Requested by Teachers)	Kindness Crew	Teacher Conf. Dinners/Apprec Week
Bingo Night - Need Chair and potential alternative ideas	Membership - Dues Open, trickling in	Winter/Spring Fundraiser
Birthday Book Club	Movie Night - on hold	Yearbook - Need Chair for Design - District update on school pictures?
Book Fair - will be virtual for fall (still do spirit week)	Music Shows: Ice Cream Social - on hold	
Box Tops - Download App!!	Restaurant (Eat & Earn)	
Family Fun Nights - ideas? Night of 1,000 Jack O Lanterns?	Room Parent Coordinator - Virtual Halloween Party? Outdoor lunchtime fitness walk?	
Fifth Grade Luncheon - Multiple groups brainstorming ideas.	School Supply Kits	

**Additional Committee Discussions:**

- **Birthday Book Club - come up with a way to virtually preview books for kids to choose. Little video, some kind of graphics, etc. Amanda is in contact with Mrs. Miller.**
- **Book Fair - definitely do a spirit week 1st full week in October. Include book fair games and try a virtual guessing game contest or reading log. Will brainstorm ideas and PTO will find a way to get the kids a free book or credit.**
- **Team KIND: New name - KIND stands for Kind (Kindness, Inclusion, Normalizing Diversity). Ideas in discussion include: Encouraging bathroom decals, fall kindness activity to focus on Indigenous People, Day of Service for before Christmas Break.**
- **Spirit Wear: "Longhorn Strong" design for 2020 spirit wear. Mask design as well. BGHS just passed out masks, ask for that contact.**

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- **Yearbook: If we ever get in-person there will 100% be a picture day. Virtual alternatives can be used as well. Kindergarten has done a fun virtual class picture with the kids all in front of the Longfellow sign (get details from Mrs. Doerre if necessary)**
- **Cub Scouts: Adam to coordinate getting paperwork completed with the PTO and will work with PTO resources to get the word out to everyone that they are doing some safe and socially distanced meetings and events.**

**Principal Report: Michelle Friedman**

- **Teachers are work incredibly hard and innovating in the world of e-learning daily!**
- **Thank you to the PTO for lunch**
- **A schedule by grade will be circulated for curriculum night shortly**
- **Some students from the Social Emotional program are in-person for half days and slowly some specialized programs and services will resume.**
- **Shared the D214 metrics which is what D21 frequently follows (see attached)**

**Upcoming Dates:**

- September 7th - No School Labor Day
- September 10th - Virtual Curriculum Night (6:30 pm)
- September 11th - No School, Remote Planning Day
- September 17th - Board of Education Meeting
- September 28th - No School, Yom Kippur

**Report on correspondence - Faculty/Staff Back to School Lunch**

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<p>THANK YOU for lunch yesterday! It was so delicious and such a treat!!!</p> <p>Happy Friday!</p>	<p>Nope, sounds awesome. Everyone LOVED lunch today. Thank you for thinking of us.</p>
<p>THANK YOU SOOOOO MUCH TO OUR AMAZING PTO. LUNCH WITH A COOKIE WAS EXACTLY WHAT I NEEDED!!!</p>	<p>THANK YOU For LUNCH!!!! I'm Running on very little sleep!!! This made my day!!! We love ❤️ our PTO !!! I think it was from you!!!</p>
<p>Thank you so much for the amazing lunch today! It made our day! So many teachers were so grateful! Just wanted you all to know! :)</p>	<p>Thank you for an amazing lunch today!</p> <p>Sincerely, Amy</p>
<p>Thank you PTO for the yummy lunch today!! Kristi Kaiser</p>	<p>Ok, sounds good. And thank you once again for taking such good care of us! Lunch was a huge success!!!!</p>