

LONGFELLOW INDEPENDENT PARENT TEACHER ORGANIZATION (PTO)
PTO Meeting – Agenda – Zoom Meeting (Remote)
Thursday, December 3, 7pm-8pm



Board Members

Emilie Gordon, President; Alison Lally, Vice President; Jen Lasek, Treasurer; (Open), Secretary

Call to Order

President's Report: Emilie Gordon

- Call to order

Secretary's Report: Emilie Gorodn

- Present minutes from November meeting
- Motion and vote on November Meeting Minutes
- **Motion: Kristen**
- **2nd :Nicole**

Treasurer's Report: Jen Lasek

- **November Finance Update -**
- Income
 - Eat and Earn - Lou Malnati's \$291.92
 - Amazon Smile \$28.42
 - Benevity Donation \$100.00
- Expense/Education Gifts
 - Accountant and tax filing fee - \$510
 - Halloween Parties - \$160.54
 - Teacher Appreciation - Budget \$500, Donations received \$465, Expenses YTD 584.99, Budget remaining \$380.01
- Motion to Approve Report
- **Motion: Amanda**
- **2nd: Brooke**

Old Business:

- Survey results:
 - 38 Responses
 - Approx 60% do both family & parent night out, 40% just family event.
 - Top family event was a craft/paint night.
 - Nicole Oczkowicz sent info on Clay Monet in Lake Zurich. Could be a possibility. Or maybe something with Bottle and Botega.
 - **Thinking of doing this in February**
 - Top Adult night was craft beer tasting.
 - Reached out to liquid love over Thanksgiving - waiting to hear back, will follow up.
 - **Tried twice to contact. If we don't hear back we will try other local breweries. Possibly doing the weekend of the 16th**
 - **Suggestion for Beer on the Wall in Arlington Heights**
 - Write in suggestions: Murder Mystery, Escape Room
 - Todd Gordon is drawing up an "at home" family escape room to distribute prior to Winter Break.
- Woodcrafters Code is live for ordering, Pampered Chef up and running.

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- Mascot - still need to do more research.
- Looked at 2 companies so far. Reached out to Tarkington to see where they got their mascot

New Business:

- Movie License:
 - With current situation (no movie nights and hybrid schedules) the licensing company will allow a January renewal for 18 months (through June 2022) for \$443 (\$40 cheaper than normal 12 month renewal)
 - Discussed the price may increase so makes sense to renew now
 - Motion Kristen
 - 2nd Amanda

Vice President's Report: Alison Lally

Committee Report Updates		
After School Enrichment Programs - NA	Holiday Bake Shop - N/A 2020	Spirit Wear
All-School Lunch (March)	Holiday Pop Up (<i>Craft Fair</i>) - N/A 2020	Square One Art
Assembly - Possible TEAM Kind Collab	Team KIND	Teacher Conf. Dinners/Apprec Week
Bingo Night - See Discussion Above about replacement fundraising	Membership - Dues Open, trickling in	Winter/Spring Fundriaser
Birthday Book Club - Up and Running!	Movie Night - on hold	Yearbook - Need Chair for Design - Cover Submitted (Epic Year / Super Hero Theme)
Book Fair - Spring Fair (Curbside?!)	Music Shows: Ice Cream Social - on hold	
Box Tops - Download App!!	Restaurant (Eat & Earn) - Full Year Schedule done	
Family Fun Nights - See ideas above	Room Parent Coordinator - Head Room Parent coordinating holiday gifts	
Fifth Grade Festivities	School Supply Kits	

Team Kind: Day of Service will be community focused. City Love out of Philadelphia assembly. 2 assemblies one am and one pm with activities.

Will DLA be included? Can it be recorded for DLA to watch, or pull DLA out of class?

Any feedback on food and drop-offs for teacher conferences? Staff appreciated all and it was safe. Good variety and fun.

Pampered Chef, ask to share the shopping link to our friends and family. Will encourage specials this week. Post in the group to encourage interest. Pampered Chef will donate \$3 for every party booked. Kids in the kitchen posts will be coming. Next Wednesday live cooking demo.

Birthday Books – December and June email coming out soon.

Principal Report: Michelle Friedman

Thank you for conference food. Conferences were positive. Parents and staff are working together in the current situation. Map testing this week and next. Coming back to school in January depends on how well the community is doing. Smooth transition to remote. Same schedule is helping keep a routine and small group size is working better. More kids participating. Is Map testing usually done at this time? Normally not everyone was tested in the winter the past 2 years. Discussion about what PSI program is. Enrichment class with Mrs. Miller. Can we get a picture of the tile wall? Working on this.

Upcoming Dates:

- December 3rd - December 17th: Map Testing Window
- December 7th - Dengeos Eat and Earn (All Day)
- December 7th - Being 12 Days before Break (See Mrs. Friedman's communication)
- December 10th - School Board Meeting
- December 11th - School Improvement Day (½ Day of School)
- December 14th - Last Day of Pampered Chef Fundraiser
- December 17th - Last Day to Place Woodcrafters Order
- December 18th - Last Day of Classes before Winter Break / Day of Kindness
- January 5th - Classes Resume
- January 7th - Next PTO Meeting.

Motion to adjourn: Ellyn
2nd Carrie